

Commission Members

Laura Lapeze
Undersecretary, Louisiana Department of Revenue (Chairman)
Doug Bourgeois
Assistant Secretary, Louisiana Office of Tourism
Earl J. Millet, Jr.
Governor's Designee
Lindsay Schexnayder
Chief Financial Officer, LA Dept. of the Treasury
Tom Spiers
Commissioner – New Orleans World Trade Center



Commission Staff

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COMMISSION MEETING

Tuesday, November 28, 2023

LaSalle Building
617 N. 3rd St.
Louisiana Room, 7th Floor
Baton Rouge, LA 70802
10:00 AM

AGENDA

1. Call to order – Introductions
2. Approval of LTFS Commission Meeting Minutes of June 23, 2023
3. State of the Program discussion
 - a. Update on Refund Center Sites
4. Financial Discussion
 - a. Reports on customer activity and historical data
 - TOPS Report
 - Transportation Report
 - Status Report
 - YTD FY 24 Customer Activity Report
 - b. FY 23 to FY 24 handling fee comparison
 - c. YTD FY 2024 Profit and Loss Statements
 - d. Final FY 2023 and YTD FY 2024 budget vs actual expenses
 - e. LTFS Reimbursement/Cash Balances as of October 31, 2023
5. Other Discussion Items
 - a. 2024 Regular Legislative Session
 - b. FY 22 Audit
 - c. Update on Write-Offs
 - d. Update on Jefferson Parish Outstanding Receivables
 - e. Update on IRS from 2012 and 2020
 - f. Ethics and Sexual Harassment Training
 - g. Uniform Handling Fee for all refunds (cash, check and pre-paid card)
6. Action Items
 - a. Approval to transfer funds to reimburse LDR
7. Other Business
8. Adjournment